

PRESERVING & SECURING YOUR INVESTMENT



PRESERVATION &
MAINTENANCE SERVICES

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OVERVIEW

PRESERVATION & MAINTENANCE SERVICES



**MILLS COMMERCIAL
REAL ESTATE GROUP, LLC**

Mills Commercial Real Estate Group, LLC is a full service property management company. We have been in business for over 25 years, providing consistently superior preservation and REO management services. Our property management, preservation and REO services experience ranges from industry parks, mini storages and commercial centers to shopping centers and residential properties.

In order to provide an even wider range of services to our clients, Mills Commercial Real Estate Group, LLC has strategically teamed with other professional businesses to offer immediate access to a team of construction managers, general contractors and professional engineers who are available at a moment's notice to assist in securing or repairing your facility.

Our team of construction managers will quickly solicit multiple competitive bids from the appropriate trade contractors to ensure that you receive the lowest cost from a qualified contractor. Mills Commercial Real Estate Group, LLC will make certain that all work is performed in accordance with the HUD Property Preservation Guidelines.

Mills Commercial Real Estate Group, LLC also has extensive experience working with FEMA during natural disasters and will use this experience to benefit your properties. We will provide an assessment of your properties immediately following a natural disaster and begin plans for remediation.

Mills Commercial Real Estate Group, LLC, we pride ourselves on offering our clients multifaceted expertise, while providing our clients with the specialized guidance and individualized attention they deserve.

PROFESSIONAL EVICTION SERVICES

Service of Notice(s) to Tenant
Preparation of Court Papers and Attendance at Court
Officials Arranged to Remove Tenants

RE-KEY AND LOCK CHANGE

Locking Changing Re-Keying

SITE SECURING

Repair Broken Windows and Doors

JANITORIAL

Vacuuming	Clean Counter Tops
Mopping Stone/Tile Floors	Cabinets
Sweeping	Appliances
Bathroom Cleaning Services	General Interior Cleaning Services

DEBRIS REMOVAL

Interior Exterior Hazardous

LAWN/LANDSCAPE MAINTENANCE

Lawn Care Yard Clean Up

WINTERIZATIONS

Disconnection Water Meter
Clearing Plumbing Lines
Preparing for Storm Events

INSPECTIONS

Occupancy Verification
Borrower Interview
Loss Draft Inspections

PAINTING

Patching Interior Exterior

REPAIR AND RESTORATION SERVICES

Property Repairs (Minor or Major)	Temporary Repairs to Protect Interior of Structure from Damage
Vehicle Removal	Property Inspections and Assessments
Utility Coordination	

