



**PRESERVATION & MAINTENANCE SERVICES**



# OVERVIEW

## PRESERVATION & MAINTENANCE SERVICES



Real Estate & Management Group is a full service property management company. We have been in business for over 25 years, providing consistently superior preservation and REO management services. Our property management, preservation and REO services experience ranges from industry parks, mini storages and commercial centers to shopping centers and residential properties.

In order to provide an even wider range of services to our clients, Real Estate & Management has strategically teamed with Mills & Company to offer immediate access to a team of construction managers, general contractors and professional engineers who are available at a moment's notice to assist in securing or repairing your facility.

Our team of construction managers will quickly solicit multiple competitive bids from the appropriate trade contractors to ensure that you receive the lowest cost from a qualified contractor. Real Estate & Management will make certain that all work is performed in accordance with the HUD Property Preservation Guidelines.

Real Estate & Management Group also has extensive experience working with FEMA during natural disasters and will use this experience to benefit your properties. We will provide an assessment of your properties immediately following a natural disaster and, in conjunction with Mills & Company, begin plans for remediation.

At Real Estate & Management Group, we pride ourselves on offering our clients multifaceted expertise, while providing our clients with the specialized guidance and individualized attention they deserve.

### PROFESSIONAL EVICTION SERVICES

Service of Notice(s) to Tenant  
Preparation of Court Papers and Attendance at Court  
Officials Arranged to Remove Tenants

### RE-KEY AND LOCK CHANGE

Locking Changing      Re-Keying

### SITE SECURING

Repair Broken Windows and Doors

### JANITORIAL

Vacuuming	Clean Counter Tops
Mopping Stone/Tile Floors	Cabinets
Sweeping	Appliances
Bathroom Cleaning Services	General Interior Cleaning Services

### DEBRIS REMOVAL

Interior      Exterior      Hazardous

### LAWN/LANDSCAPE MAINTENANCE

Lawn Care      Yard Clean Up

### WINTERIZATIONS

Disconnection Water Meter  
Clearing Plumbing Lines  
Preparing for Storm Events

### INSPECTIONS

Occupancy Verification  
Borrower Interview  
Loss Draft Inspections

### PAINTING

Patching      Interior      Exterior

### REPAIR AND RESTORATION SERVICES

Property Repairs (Minor or Major)	Temporary Repairs to Protect Interior of Structure from Damage
Vehicle Removal	Property Inspections and Assessments
Utility Coordination	





## PRESERVING & SECURING YOUR INVESTMENT



772.562.0018

---

fax 772.563.0065 • cell 772.473.0018

---

800 Eighth Street • Vero Beach, FL 32962

---

[www.remg.net](http://www.remg.net) • [realestate@remg.net](mailto:realestate@remg.net)

---